

**Minutes of the CLSUIAA, Inc. Executive Committee Meeting  
At The Residence of Dr. and Mrs. Leo & Norma Sicat, Oceanside, CA  
July 26, 2015**

**ATTENDANCE:**

**Rob Bugawan  
Ed Cabacungan, Ph. D.  
Juanito Campos  
Gloria A. De Vera  
Gerry Galinato, P.E.  
Floro Gutierrez  
Val Pascual  
Nenita G. Perez  
Leo Sicat, Ph.D.  
Annie A. Silva  
Joselito Viray  
Norma B. Viray**

**Others:**

**Nenita B. Cabacungan, Ph.D.  
Julia Campos  
Fe Del Rosario  
Juanito Del Rosario, Ph.D.  
Zeny Gutierrez  
Linda Olaires  
Rudy Olaires  
Beulah A. Pascual  
Norma Sicat  
Nestor Silva**

**CALL TO ORDER: President Gerry Galinato, P.E.**, called the meeting to order at 3:00 p.m. Prior to this he thanked **Dr. & Mrs. Leo & Norma Sicat** for hosting the meeting. He also remarked that his administration has adopted the concept of holding Executive Committee meetings in areas where there is a concentration of core members like the **Northern California, Southern California and Las Vegas** regions so there will be a wider participation of the officers and members. He further explained that **Executive Committee members** have voice and vote, while others can participate in the deliberations but do not vote.

**READING/APPROVAL OF MINUTES OF PREVIOUS MEETING: Director Floro Gutierrez, Board Secretary**, suggested that instead of reading the minutes of the previous meeting, the attendees read silently the distributed minutes and bring to the Chair any noted error for correction. **Engr. Galinato** noted that on Page 3 (**Report on the 2015 CLSU College of Engineering Reunion**), the statement, "The Engineering alumni adopted a project which was to build an Agricultural Engineering Building." Should be changed and corrected to read, "**Pledges were made to build an Agricultural Engineering Building.**"

**Director Leo Sicat, Ph.D.** moved, seconded by **Director Val Pascual**, that the minutes of the previous meeting as corrected, be approved. **Motion Approved.**

**TREASURER'S REPORT:** Director Norma B. Viray, rendered a detailed **Treasurer's Report**, the summary of which is as follows:

To date (July 26, 2015) **CLSUIAA** has a total balance in all accounts of **\$51,523.99** in the bank. This is broken down into:

<b>General Fund</b>	<b>\$ 1,212.33</b>
<b>Endowment Fund</b>	<b>\$43,603.66</b>
<b>Scholarship Fund</b>	<b>\$ 6,708.00</b>

**Grand Total    \$51,523.99**

Above total includes a Cash Withheld of **\$5,000.00** to secure the credit card limit issued to **CLSUIAA**. **Total Receipts** since January 1, 2015 was **\$5,457.60** while the **Total Disbursements** was **(\$4,261.37)** for a net increase of **\$1,196.23**.

**Director Pascual** moved, seconded by **Director Gutierrez** that the **Treasurer's Report** be accepted with thanks. **Motion Approved.**

**COMMITTEE REPORTS:**

**Endowment Fund (EF) Committee:** **Chairman Ed Cabacungan, Ph.D.**, made an encouraging report. He thanked all donors, especially those who have newly donated or added to their earlier donations. He expressed a very strong optimism that with more donors and when the earlier pledgers are able to complete their pledges or even add more, **CLSUIAA** may attain its goal of a million dollar EF earlier than one may think. As of July 20, 2015, the total of the **Endowment Fund** was **\$43,603.66**. This is **\$3,340.87** more than the **\$40,262.79** in the previous reporting period on December 31, 2014.

**Dr. Cabacungan** enumerated the latest donations received and receipts:

<b>Jeff and Edita Cabacungan Donnelley</b>	<b>\$1,000.00</b>	<b>5/1/2015</b>
<b>Dr. &amp; Mrs. Rudy and Berna Undan</b>	<b>\$ 200.00</b>	<b>2/8/2015</b>
<b>Carlos Carriaga, Ph.D.</b>	<b>\$ 50.00</b>	<b>2/8/2015</b>
<b>Johnny and Vicky Raniel</b>	<b>\$ 575.00</b>	<b>3/25/2015</b>
<b>Johnny and Vicky Raniel</b>	<b>\$1,000.00</b>	<b>5/29/2015</b>
<b>Johnny and Vicky Raniel</b>	<b>\$ 500.00</b>	<b>5/29/2015</b>

**The 10% Interest of total interest earned from 1/1/2015 to date was \$15.87.** **Dr. Cabacungan** also included all the names of the donors and amounts donated to the **EF** in his report.

**(Addendum: Dr. Cabacungan received a couple of donations to the Endowment Fund just after finishing his report: \$100 each from Director Gloria A. De Vera and from Dr. & Mrs. Juanito del Rosario which he turned over to Treasurer Norma Viray).**

**Director Leo Sicat, Ph. D.** moved, seconded by **Director Pascual** that the report be approved. **Motion Approved.**

**Fundraising Committee:** Leo Sicat, Ph.D. presented for discussion and action several fundraising activities and opportunities

1. **Association Lapel Pins:** Dr. Sicat moved, seconded by **Director Gutierrez** that the association order 300 lapel pins (\$1.50 each for this order size) which could be sold to members and future members at \$5.00. **Motion Approved.**
2. **U-Box:** A brief presentation on this product was made by **Mr. Nestor Bernardo, President of the Anchor and Stars, LLC of Oceanside, CA** and his associate. For every purchase by a member of friend/supporter of **CLSUIAA**, the Company will donate \$50.00. After the presentation, **Director and VP Rob Bugawan** and **Director Annie A. Silva** purchased a U-Box at \$399 plus tax. The corresponding donation of \$50 each was given by **Mr. Bernardo** to **Treasurer Viray**.
3. **50/50 Raffle Drawings:** Dr. Sicat also mentioned that holding raffle drawings during our social gatherings, like Induction of Officers, etc. is worth making to augment our fundraising activities (other than EF).
4. **Dr. Sicat** also mentioned that he will lead a guided tour to the **Rantec Microwave Systems** on Tuesday morning, July 28, 2015. The tour group will meet **Mr. Carl Grindle, CEO** of the Company, whose foundation has been making charitable donations which include refurbished desk top or laptop computer systems. The primary purpose of the tour is to meet **Mr. Grindle** and also for **CLSUIAA officers and members** to get an insight on the best and suitable way to make/present requests for donation from his foundation.
5. **Dr Sicat** touched on future fundraising activities the Association may engage in like: Exchange Students (CLSU/U.S. Universities), Travel Grants and Outreach Programs (Educational Programs and Humanitarian Medical and Dental Programs). Due to time constraints, these were tabled for future discussion.

#### **NEW BUSINESS:**

#### **Scholarship, Educational and Awards Committee (SEA):**

1. **Letter from Dr. Cabanilla** requesting that the **CLSUIAA** Scholarship Grants be increased from the current \$300 to \$500 per school year (two semesters): After a lengthy discussion, **Director and VP Rob Bugawan** moved, seconded by **Director Val Pascual** that the Scholarship Grant be increased from **\$300 to \$350 starting the school year 2016-2017**. **Motion Approved.**
2. **Request to increase the scholarship support under the Member-sponsored Scholarship Program:** As a voluntary program, the amount of support depends on the decision of the individual sponsors with the understanding that they abide by the general rules of the CLSUIAA Scholarship Guidelines, such as minimum dollar support, GPA requirements, etc.
3. **New Policy:** The association has approved by consensus a new policy to increase the targeted number of Member-sponsored Scholarship Grants to a total of 10 per year starting the School Year 2016-2017. This will increase the total number of scholars to 15 annually (5 from general scholarship fund and 10 from member-sponsored program).
4. **Request for Award Nominees From ARO Director Dr. Zenaida Serna:** The following CLSUIAA

officers/members were nominated from the floor:

**For the Achievement Award:**

- Juanito del Rosario, Ph.D.**
- Floro Gutierrez** (Declined due to previous earlier commitment in February 2016).
- Annie A. Silva**
- Nestor Silva**
- Edilberto Quiba**
- Delfin Dominguez, DVM**

**For the Gintong Butil:**

- Carlos Carriaga, Ph.D.**

**As a reminder, nominees endorsed by CLSUIAA** undergo the usual process: The Scholarship, Educational, and Awards Committee contacts the nominees and walk them to the preliminary prerequisites such as the expectation that if selected by the CLSUAAI, such individual is going to attend the award ceremony, that for the Gintong Butil Award, the nominee must have been previously awarded an Achievement Award, etc. Based from this contact/interview, SEA will recommend to the Executive Committee to officially endorse their nomination to the **CLSUAAI**.

**Homecoming/Reunion Committee:**

1. **Request by Director Leo Abenes, Ph.D. to step down as Co-Chair of Homecoming/Reunion Committee and a replacement appointed. President Galinato** accepted the request and asked for any volunteer. He mentioned that he will ask someone to fill up this vital position but in the interim has assumed the role.
2. **Request by Director Floro Gutierrez to step down as Regional Vice President at Large and nominating Leo Abenes, Ph.D.( who accepted on a May 7, 2015 email) to be re-appointed to the position.** The request was approved by general consensus subject to the confirmation by the Board of Directors during its September 7, 2015 meeting.
3. **Request by CLSU alumni/faculty members/staff for CLSUIAA to pay for their cruise registration using its credit card. President Galinato** outlined the process by saying that the prospective participant who already met the passport and visa requirements may pay the registration fee to **ARO Director Dr. Zenaida Serna who issues a check to CLSUIAA Treasurer's representative in Bantug, Science City of Munoz. Once the deposited check has cleared, Treasurer Viray pays the participant's registration fee with the association credit card.**

**Board Secretary Gutierrez** moved, seconded by **Treasurer Viray** that the process outlined by the **Chair** be approved. **Motion Approved.**

4. **The Executive Committee approved by general consensus the following:**

- During the first day of the cruise, the participants will wear red Hawaiian attire;**

**-There will be a brief group renewal of marriage vow ceremony to be officiated by Rev. Nenita G. Perez at 4:45 p.m., Monday, September 7, 2015 immediately following the brief Board of Directors meeting.**

**Venues for Future Executive Committee Meetings:**

**For Fall: Wednesday, September 9, 2015 at 4:30 p.m. to 6:00 p.m. aboard Carnival's Conference Room**

**For Winter: Will explore the possibility of holding this meeting on November 1, 2015 (Sunday) in conjunction with the Fil-Am Aggies Association Induction of Officers on October 31, 2015 (Saturday).**

**For Spring, 2016: Will explore the possibility of holding this meeting in Phoenix, AZ**

**For Summer, 2016: June 25, 2016 in Lake Tahoe.**

**Due to time constraints, the other items in the meeting agenda were tabled for the next meeting.**

**ADJOURNMENT:** Meeting was adjourned at 10:20 p.m.

*Recorded by:*

**FLORO GUTIERREZ**  
*Board Secretary*

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